



STAFF REPORT TO THE BOARD

August 28, 2025

REQUEST: To discuss the Hawai'i Tourism Authority (HTA) By-Laws

FACTS:

1. Establishing board by-laws is essential to ensure effective and transparent governance.
2. On May 29, 2025, Governor John Green signed SB 1571 SD 2 HD3 CD 1 into law (Act 132), which did several things, including designating the HTA board as an advisory board.
3. With these changes, the board's by-laws require updating.
4. HTA Interim President CEO, Caroline Anderson, and HTA's Deputy Attorney General, John Cole, reviewed HTA's Board By-Laws and made updates based upon Act 132.

DISCUSSION:

1. The revised draft By-Laws are attached for the advisory board's consideration.